



- Saturday September 24th, 2022
- 9:00am – 4:00pm
- Anderson LOH Village
- Checks Payable to Anderson Lights of Hope
- Mail checks to: PO Box 1413 Anderson SC 29622

Informational Vendor Agreement

Please complete and send this agreement form along with application & payment fees

Please have all participants in your booth read the guidelines.

Name: _____

Organization/Business: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Telephone: _____ Email: _____

1. I agree that everyone working in my booth have read the guidelines.
2. I understand that the Event Director/Manager reserves the right to limit or discontinue the participation of a vendor at any time.
3. I the undersigned, have read all the above guidelines governing the Fairehaven Festival at “The Village” and agree to adhere to the rules that are outlined within it.
4. I agree to indemnify and hold harmless the Anderson Lights of Hope staff, agents, employees & volunteers from any liability, cost, damages, and other expenses suffered or incurred during the event.

Signature: _____

We require all VENDORS to attach their Menu items



Event Location

"The Village"

150 Rose Valley Blvd Anderson, South Carolina 29625

Date & Time of Event

Sept 24th, 2022 from 9:00 am- 4:00 pm

All Vendors must remain in place and operational until the end of the schedule time

Vendor Entry Fees

***\$125.00 per space for Food Vendors *\$55.00 per space includes 10x10 space**

Please enclose a check for your entry fee Application and drop-off at Main office. Checks will only be deposited upon acceptance, and you will be notified. Applicant checks not accepted, will be Returned.

***** Application and Fees are due by August 1st, 2022. After August 1st, 2022 food vendor fees will increase to \$200.00 per space and 10x10 spaces will increase to \$100.00*****

Friday/Saturday Set-up

Arrival:

- Vendors can begin setting up at 5-8pm Friday Night & Saturday 6:00 am – 8:30 am
- The gravel will be closed to incoming vendor traffic starting at 8:30 am for the safety of park and patrons.

Vendor Vehicles:

- Notice Loading/unloading signs
- All vehicles of vendors should only enter the festival grounds from the gravel off Rose Valley
- Unload your vehicle and move it out of the festival grounds as soon as you are unloaded. Then proceed to set up your booth.
- Vehicles should be moved from the festival grounds no later than 8:30 am.
- Vendor parking in the lot off Barry Noble.

***** We ask ALL Vendors to participate in promoting the event on your social media. For those that do, we will enter their name in a drawing for a special Prize! *****



SATURDAY BREAKDOWN

- Vehicle access:
A vehicle should **NEVER** be driven onto the festival grounds until the Event Staff has officially opened the Gravel Roads.
- Clean-up:
Vendors are responsible of leaving there are free of garbage and are responsible for cleanup of all spilled liquids of grease. Failure to follow this policy will give the ALOH the right to prohibit vendor from selling at future events.

RAIN DATES/REFUND

Rain or shine. **No Refunds.**

MENU

All Menu items and prices must be submitted to the Event coordinator at the time of the application submission. The Coordinator will review all menu items to limit duplication among participating food vendors. **Only the items submitted on the application may be sold unless approval is given by events Staff.**

BEVERAGES/DRINKS

The selling of alcohol is strictly **prohibited.**

PAPER PRODUCTS

All food vendors must supply their own paper or plastics plates, bowls, cups, napkins, and utensils required for serving customers.

ICE

It's up to each vendor to supply their own ice. Ice can be provided to you for \$5 a bag.

OPTIONAL RENTALS

10 X 10 TENTS \$200.00

TABLES 8 FOOT \$20.00

CHAIRS \$5 EACH

PROPANE FILL-UP *SPECIAL RATE*

Blossman Natural Gas Hwy 81 South. Friday morning 8:00 am-9:00 am.



MONEY HANDLING

Restaurants Food Vendors must provide their own cash boxes. Vendors are responsible for collecting and safeguarding all money. The Fairhaven festival is not responsible for lost or stolen money of vendors. **All/Restaurants Food Vendors will keep 100% of all profits.**

INSURANCE

Vendors must supply the ALOH with a certificate of general liability insurance listing Anderson Light of Hope as an additional insured for the festival date. Any Vendor not supplying this document will **NOT** be permitted to participate in the event. Coverage must be at least \$1,000,000 general aggregate and \$500,000 each occurrence. **This must be turned in by September 5th, 2022 by 5:00pm.**

TAXES

Vendors are responsible for complying with the local and state tax regulations. If accepted, vendors must submit a copy of their South Carolina Special Event Retail License for the event date. **If you do not have a retail license for this event, please contact the SC Department of Revenue at (864) 241-1200 or (800)768-3676.**

BOOTH ITEMS LIABILITY

*****Items brought on site are done so at the sole risk of the vendor, The ALOH is not responsible for any loss, damage, or destruction of personal property, equipment, and/or valuables*****

DHEC Regulations

- Restaurant/food vendors must comply with all DHEC rules and guidelines for this event.
- Any cooking done onsite must be done under cover (example tent).
- Any vendor with an open flame needs to have a 20-pound extinguisher on hand that has a current sticker.
- Any vendor using grease must dispose of their own grease
- Each vendor is responsible for the break down and cleaning of their site after the event is over.
- Vendor are asked to maintain their booth space clean and free of trash.
- Vendors must use soap and water to wash hands. Hand sanitizer cannot be used, only as a secondary cleaning action. Disposable gloves are recommended.
- **WASTEWATER: WASTEWATER CONTAINERS MUST BE USED/ AND PROVIDED BY FOOD VENDORS. Do not pour water on grass.**